

## Joy Goodwin Lectureship Programs

### CALL FOR NOMINATIONS

- Speakers supported by the Joy Goodwin Lectureship Fund
- Review of nominations will begin in October; however, nominations can be made at any time of the year.
- Nominators are strongly encouraged to choose individuals capable of presenting a general talk to the public as well as a scientific presentation to colleagues in his/her field.

#### **Joy Goodwin Distinguished Lecturer - 1 per year**

\$2000 honorarium plus expenses to maximum of \$5000 total

Nominee should be a senior research scientist of international stature of the caliber of a National Academy of Sciences Member or Nobel Laureate whose lecture will be of broad interest to the faculty and students of the college and the university community. Two lectures will be requested including a cutting edge presentation on the nominee's most recent scientific accomplishments and a broader overview of the discipline and a review of the nominee's contributions aimed at a more general audience to include students and the larger university community. Normally one Distinguished Lecturer per year will be invited.

#### **Visiting Joy Goodwin Lecturers - approximately 5 in each fiscal year**

Up to \$500 honorarium plus expenses to a maximum of \$2000 total

Nominees should be accomplished research scientists of outstanding caliber whose presentation would be of interest to a significant portion of the faculty. One lecture will be requested to include a cutting edge presentation on the nominee's most recent scientific accomplishments in the context of a broader overview of the discipline designed for those faculty and students in the college and university who share an interest in the nominee's discipline. Nominators are strongly encouraged to choose individuals capable of also presenting a more general talk to the larger college community as well. The expectation is that such individuals have risen beyond junior faculty status (above Assistant Professor) unless a bona fide landmark research achievement/discovery is to be presented.

Normally several Joy Goodwin Lecturers are invited each year as funds permit. Because these funds support fewer than the number of nominations submitted each year, a competition will be held for available funds and **priority will be assigned based on scientific merit, demonstration of broad interest, expected presence of a large audience and cost** as determined by the JG Lectureship Committee following review of the applications. Normally faculty can expect to receive support for one nomination per year. If costs exceed the \$2000 maximum the remainder must be made up from other sources. As part of the lectureship series, the Joy Goodwin Lectureship Committee can put a priority on sponsoring a scientific-oriented lecture by the Phi Zeta speaker, if requested - that would be held separate from the Phi Zeta "general" seminar.

## General Guidelines and Responsibilities/Expectations of CVM Faculty Nominating Speakers

Applications must be submitted via the CVM web-site for the Joy Goodwin Lecture series following the instructions completely and including submission of:

- **a CV for the nominee (not absolutely required, but must provide a summary of accomplishments)**
- **estimated budget**
- **detailed description of the intended audience**
- **estimated attendance**
- **seminar title(s)**

### Joy Goodwin Lectureship Web-Site

<https://www.vetmed.auburn.edu/research/joy-goodwin-lecture-series/>

- Seminars must be scheduled at least 30 days after being approved by the committee chair to allow sufficient time to process approval and payment application.
- **30 days advance notice** of speakers arrival is required for paperwork/documentation (45 days for international speakers) as speakers must register as an AU vendor for payment
- The nominating CVM faculty should NOT issue any invitations for lecturers to visit until notified by the chair of the Joy Goodwin lectureship Committee.
- **The *nominator* will act as host and will be in charge of planning, timely advertising and publicity of the lectures** (coordinated with CVM Office of Research and Graduate Studies - ORGS) and overseeing the lecturer's itinerary, including travel, housing, reception and ensuring that all interested faculty and students know of the seminar(s)
- Lectures will be identified on the CVM webpage and CVM & AU calendars (and posted on Happenings a minimum of 2x - a week before and the day before the seminar).
- All lecturer information will be distributed to Continuing Education/Outreach at least 30-60 days prior to the event.
- The nominator will organize a graduate student luncheon with the speakers - students need to sign up in advance AND are expected to attend the lecture.
- Budget reasonable expenses including costs for travel, lodging, meals, refreshments (if applicable), and honorarium as noted above
  - \$60/day maximum meal reimbursement for speaker with itemized receipts
  - A maximum of \$250 in meal expenses with itemized receipts including guests (no alcohol).
  - Luncheon with graduate students to a maximum of \$300 (separate from other meal expenses).
  - Accommodations at a local hotel - 2 day maximum.
  - An engraved plaque for Distinguished Lecturers.

Following the guest lecturer's visit, the Nominator is to write a summary of the event, which should include the topic of the lecture, the approximate number of people in attendance at the lecture(s), and names of others with whom the lecturer interacted. This summary is to be delivered to the Office of Research and Graduate Studies.